



MINNESOTA
LAND TRUST

Office use only:

File number: _____

Reviewed: _____

2018 CONSERVATION EASEMENT MONITORING REPORT

Site: _____

Tract: _____

County: _____

Certified Monitor(s): _____

*At the end of the monitoring visit,
please check one of the following:*

___ I noted nothing of concern.

___ I think there might be a problem.

LANDOWNER INFORMATION

Name of current owner: _____

Address of current owner: _____

New address? Yes No

Phone: (Home) _____ (Work) _____ (Cell) _____

New phone number(s)? Yes No

Email: _____

New email address? Yes No

Date of monitoring visit: _____, 2017

Owner contacted prior to visit? Yes ___ No ___ If **no**: Why? _____

Did the owner (or owner's representative) accompany the monitor? Yes No

If **yes**: Name of person(s) and relationship: _____

Has the protected property changed hands since the last monitoring visit? Yes No

If **yes**, to whom has the property been transferred? (Name, address, phone number, and email if possible)

Details: _____

If **no**, does the owner have any plans to transfer or sell the property in the immediate future? Yes None stated

Details: _____

Does the owner have any other plans? (e.g., building/remodeling, land management projects) Yes None stated

If **yes**, describe: _____

Owner Concerns: Does the landowner have any questions or concerns? Please list the questions and any responses given by the monitor. Land Trust staff will follow up on any questions that the monitor cannot answer. *Do not interpret the conservation easement.*

Does the owner want additional Minnesota Land Trust "Protected Forever" signs? (*The Land Trust does not charge for signs.*)

- Yes – number of additional signs requested: _____ Large: 12"x18" _____ Small: 8"x10" _____ Mini: 3"x5"
 No additional signs requested.

Comments: _____

DESCRIPTION OF MONITORING VISIT

Did anyone else accompany the monitor? (*e.g., friend, volunteer in training, other third party*) Yes No

If **yes**: Name of person(s) and relationship: _____

Weather conditions at the time of visit (*e.g., heavy rain, fog, snow*): _____

Means of travel (*e.g., by foot, car, boat, etc.*): _____

Description of route traveled: Please provide a detailed description of the area you observed during the visit, including any boundaries, trails, or roads followed, and any features visited, such as prairie or wetlands. Indicate on a map, as needed.

GENERAL PROPERTY CONDITION

Present Land Use: What are the present land uses of the protected property? Check all that apply and describe.

- Residential (including seasonal cabin use): _____
 Agricultural: _____
 Forestry (larger-scale timber harvest for economic benefit): _____
 Recreational: _____
 Wildlife Habitat: _____
 Other: _____

Any significant changes in land use on neighboring properties? If yes, please describe. _____

Since the last monitoring visit: Has the property been altered since the last monitoring visit? Yes None observed

If **yes**: Are alterations human-caused or natural?

- Human (*e.g., new buildings, road construction, trails, fences, timber harvesting, excavation*) Natural (*e.g., flood, fire, windstorm, erosion*)

On a map, please clearly indicate the location and extent of change. Take photographs and note the photograph locations on a map.

Describe: _____

Common Observations: Please check whether or not the below common issues were observed. Clearly indicate the location and extent of each on a map. Attach additional pages if necessary.

Dumping: None observed Yes Details: _____

New or altered buildings and improvements: None observed Yes Details (*note any measurements*): _____

Encroachment: None observed Yes Details: _____

Vegetation (*e.g., management, removal, or plantings*): None observed Yes

Details (*note if owner has management plan*): _____

Excavation: None observed Yes Details: _____

Changes in water courses (ponds, shoreline, etc.): None observed Yes Details: _____

Erosion: None observed Yes Details: _____

Off-road vehicle use: None observed Yes Details: _____

Any additional concerns, on- or off-site, which may threaten the conservation values: None observed Yes

Details: _____

Additional Comments: Describe overall observations or additional comments about the protected property. (*Please also describe any difficulties associated with monitoring the protected property.*)

**NEXT: 1) Go back and indicate on the front of this form whether or not you noted any concerns during the monitoring visit.
2) Go the Monitoring Plan in the monitoring workbook and update it with any information or observations to aid future monitors.**

SIGNATURE

Affiliation: Volunteer Staff Date: _____

Monitor name (*print*): _____ Monitor signature: _____

Monitor phone number: _____ Monitor email: _____

Monitor address (*if a volunteer*): _____